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## **ABSTRACT**

Your first page should be the title page, an example of which is on the previous page. The title page should list the submission title, all authors, author affiliations, a running head of fewer than forty characters, and a corresponding address, phone number, and email address for the corresponding author. Everything on that page should be double spaced except for the address of the corresponding author. The second page of the submission should be the abstract. All primary headings, including the word “Abstract” on this page, should be in bold, capital letters. There will be examples of our heading system below. Notice that the abstract is also double spaced, with no paragraph indent. Below are the key words. Note the formatting of this section, with “Key words” in bold and each key word separated by a semicolon. The first word and all proper nouns in each entry are capitalized, and other words should be lowercase. The abstract should contain no more than 250 words.

**Key words:** Technology; Innovation; Engineering education; Inventors; Patents

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On a new page immediately following the abstract page, the submission begins. All paragraphs in the body of the paper are indented, double spaced, and the entire document should be Times New Roman and 12 pt. font. We discourage the use of bold, underline, and italicized text for emphasis. All citations should be in CSE citation-sequence style, meaning that the in-text citations should appear in the same order on the reference page as they do in the document, with the first reference in the paper being 1, the second reference 2, and so on. In-text citations should be formatted as the number of the reference in parentheses. The end of this sentence has an example of an appropriately formatted in-text citation (1). Because we use CSE citation-sequence style, the first reference that is used in the text should be the first reference on the reference page. In-text citations should appear in numerical order, but they can be repeated, and multiple citations may be used at once (2,3). Note that there is no space between the numbers in the last set of parentheses (4-7).

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As previously noted, primary headings should be in bold with all capital letters. Secondary headings should be in bold with the first letter of each word capitalized.

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Tertiary headings are not bolded but italicized text, with the same capitalization rules for secondary headings. Generally, this journal only accepts three levels of headings. Note that these

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## **Other Rules**

### *Tables and Figures*

Tables and figures are to be placed where they would ideally appear in the printed text. Please submit black and white figures and tables in the highest resolution possible. Please be sure that tables are editable.

**Table 1.** How a Table Should Be Formatted

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**Figure 1.** This is how a figure should be formatted.



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All equations should be typewritten. Mathematical notations should be simple and suitable for a multidisciplinary audience, and, if possible, included in the text rather than as a separate figure.

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Avoid footnotes. Include footnoted material in the text.

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Please limit use of bullets and numbers. Multi-level bulleted lists may be modified at the discretion of the editorial staff.

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## **CONCLUSION**

For any questions related to formatting or submitting manuscripts, please contact *T&I* at [tjournal@academyofinventors.org](mailto:tjournal@academyofinventors.org).

## **ACKNOWLEDGMENTS**

Any acknowledgments should be included at the end of the manuscript. Please keep acknowledgements brief.

## REFERENCES

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